

LOCKOUT TAGOUT EQUIPMENT SPECIFIC PROCEDURE

Equipment Name & ID: _____ Area Located: _____

TYPES & MAGNITUDE OF ENERGY *(describe all that apply)*

Electrical Power: (Y/N) _____	Voltage & Amperage: _____
Air Pressure: (Y/N) _____	PSI: _____
Hydraulic Pressure: (Y/N) _____	PSI: _____
Water Pressure: (Y/N) _____	PSI: _____
OTHER: (Y/N) _____ Type: _____	Magnitude: _____

DE-ENERGIZING & LOCKOUT TAGOUT PROCEDURE

1. *Describe how affected employees are notified that service or maintenance is required for the equipment*
 - a. _____

2. *If the machine is operational, describe each step required to safely shut it down*
 - a. _____
 - b. _____
 - c. _____
 - d. _____

3. *Describe in proper sequence, how each type of energy source is safely isolated*
 - a. _____
 - b. _____
 - c. _____
 - d. _____

4. *Describe in detail, how to apply the correct isolating device that is used for **each** isolating LOCATION (example: the inlet block valve #12 is closed and a personal or group LOTO lock is applied)*
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____

5. *Explain in detail, how to safely eliminate energy (if any) that is stored in the equipment as a result of applying isolating devices referenced in step #4 (example: the inlet line is bled into the vent system by opening the vent valve #7. Apply a group or individual lock to the open vent valve to prevent inadvertent repressuring)*
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____

6. *Describe how to ensure that the equipment is disconnected & de-energized: (example: the start button is pressed, and the hydraulic cylinder valve is opened; ensure that no activation of any part of the equipment occurs)*
 - a. _____
 - b. _____

7. **Perform Service Work**

8. *Describe how to restore the machine to safe operational condition: (example: Remove locks & isolating devices from all control points; close vent valve # 7; Close the hydraulic cylinder valve; open inlet block valve #12; reactivate electrical breakers 12, 13 & 7; turn on control panel.*
 - a. _____
 - b. _____
 - c. _____
 - d. _____

9. *Describe how to ensure the equipment is safe to operate & notify affected workers*
 - a. _____

Supervisor : _____

Date: _____

Authorizing Department

Must be properly executed to be valid